



**Meeting of the Board of Directors
Tuesday, December 9, 2025
Via Video Conference
MINUTES**

ATTENDEES			
BOARD MEMBERS			
Marion, Ronald (Chair)	Present	Davey, Michelle	Present
Baril, Alexandre	Present	Grenon, Luc	Present
Bonten, Laurie	Present	Harris, Matthew	Present
Borgares, Mark	Present	landiorio, Gina	Present
Briggs, Alden	Present	Kealey, Joanne	Present
Butchey, Caroline	Present	Pattenden, Wendy	Present
STAFF			
Barry Petrachenko		Present	
Terri Boizard		Present	

Board Term Allocation

At the start of the meeting, the Board noted that the elected Board members from 2025 were placed in a draw to determine which members would extend their terms from two to three years. As a result:

- Extended to three-year terms: M. Harris, J. Kealey, A. Briggs, and C. Butchey
- Remaining at two-year terms: M. Davey, A. Baril, and L. Bonten

R. Marion called the meeting to order at 4:02 pm ET.

Chair's Opening Comments

R. Marion welcomed everyone.

Opening Business

Adoption of the Agenda

Motion:

That the agenda of the December 09, 2025 meeting of the Pickleball Canada Board of Directors be approved.

(M. Borgares / G. landiorio)

No discussion.



Motion carried.

Declaration – Conflicts of Interest

There were no conflicts declared.

Approval of Prior Meeting Minutes – October 14, 2025

The draft meeting minutes, circulated to the meeting, were reviewed.

Motion:

That the minutes of the October 14, 2025 meeting of the Pickleball Canada Board of Directors be approved.

(L. Bonten / A. Briggs)

No discussion.

Motion carried.

Business Arising from Previous Meeting

No business arising from the previous minutes.

Board/Governance/Policy Items

M. Borgares reported on the recent meetings of the Governance Committee and advised that the Committee is recommending that the Board approve a package of five proposed motions for presentation at the upcoming SGM. M. Borgares also noted the suggested dates for the SGM and AGM.

M. Borgares presented a draft skills matrix for the current Board members' internal use. R. Marion noted that the Nominations Committee will require access to the document for input. The Board discussed the item, including concerns regarding who the matrix information would be shared with and related privacy considerations.

Discussion

The Board reviewed the recommendations, sought clarification on several points, and suggested minor wording adjustments.

Motion:

That the Board approve the Governance Committee's recommendation to present the following five motions to present at the SGM: (1) amendments to Section 4.08; (2) amendments to Section 4.09; (3) amendments to Section 4.10; (4) the introduction of a new motion [2026 Election]; and (5) the introduction of a new motion [Extending the Term of 4 Directors Elected in 2025].

(G. Iandiorio / A. Baril)

Motion carried.

L. Gagnon and W. Pattenden joined the meeting at 1:14 and 1:16 respectively.



Motion:

To enshrine NPAC into the Bylaws and to accept the proposed new Bylaw sections 7.01–7.03 for presentation to the members at the SGM.

(L. Bonten / M. Davey)

Motion carried.

Motion:

To accept the proposed date of February 26, 2026 for the SGM.

(M. Borgares / L. Bonten)

Motion carried.

Motion:

To accept the proposed date of June 25, 2026 for the 2026 AGM.

(M. Borgares / L. Bonten)

Motion carried.

Finance Report

L. Grenon reviewed the report that included the financial statements for January to October 2025. Please refer to his report.

Discussion

The Board expressed appreciation for the updated financial presentation, including the new pie charts that improved clarity and visualization of key trends. During the presentation, L. Grenon noted that Pickleball Canada should begin exploring future revenue-generation opportunities, particularly in anticipation of a possible slowing in membership growth over time.

An anomaly identified between total membership revenue reported and the amount received—currently in Pickleball Canada’s favour—was highlighted and is being reviewed.

The Board also discussed the need to develop a strategy regarding private clubs. It was agreed that this should be approached collaboratively with NPAC. Several ideas were shared regarding potential pathways, and it was noted that club affiliation falls under the sole responsibility of the PTSOs. Each PTSO is at a different stage of development and may have varying approaches and capacity related to private clubs.

L. Grenon advised that the final budget will be completed in the coming weeks, with remaining details currently being worked through.



Motion:

To receive the Finance Report as presented.

(C. Butchey / L. Bonten)

Motion carried.

Risk Management Committee

The Risk Committee provided an update on its recent work. Questions were raised regarding which committee has ownership of the Insurance Claim Summary and how this should be managed going forward. The Committee also presented its updated Terms of Reference for Board approval.

Discussion included clarification on where certain items should fall within the proposed risk categories, as well as the rationale for keeping Safe Sport as a standalone category at this time, given the outstanding work required until the Safe Sport Policy Suite is approved. It was also acknowledged that additional risks may emerge over time; the Committee confirmed that any new risks identified at future Board meetings will be added to the framework as part of the ongoing review process.

The Insurance Claim Summary was confirmed as falling under the Risk Management Committee's oversight, and it was noted that future versions will not include personal information related to specific claims.

The Committee will be identifying priority risk areas and building out the organization's risk framework. As part of this work, A. Baril will meet with all committee chairs to discuss identified risks and approaches to mitigation. The Committee anticipates this phase of work to be completed in the first quarter of 2026. The Board emphasized the importance of continued collaboration between the Risk Committee and all other committees to ensure consistent identification, assessment, and communication of risks across the organization.

T. Boizard to ensure future claim summaries are anonymized.

Motion:

To approve the Risk Management Committee Terms of Reference.

(A. Baril / W. Pattenden)

Motion carried.

Strategic Planning Committee

A draft Terms of Reference has been developed and is ready for Board approval.



Discussion

A. Briggs asked for clarification on whether the Committee is considered a sub-committee and emphasized the need for consistent terminology across all Board committees. R. Marion confirmed that the Strategic Planning Committee is a standing committee, as its work is ongoing and subject to Board oversight. A. Briggs further noted that this should also apply to the Nominations Committee, which should likewise be categorized as a standing committee.

Motion:

To approve the Strategic Planning Committee's Terms of Reference with noted changes.

(C. Butchey / L. Bonten)

Motion carried.

T. Boizard to update the ToR to reflect using Committee in the language versus Sub-Committee.

NPAC Update

R. Marion noted that formalizing the NPAC through a motion is a priority. At the previous meeting, it was highlighted that conversations regarding private clubs are a concern for some PTSOs. Questions were raised about whether Board member attendance at NPAC meetings is mandatory; it was clarified that attendance is optional.

Discussion also addressed previous wording regarding the number of Pickleball Canada Board members attending NPAC meetings, intended to avoid overwhelming PTSOs and allow them to speak freely. R. Marion observed that the NPAC Council appears appreciative of Board member attendance and engagement.

Global Pickleball Federation (GPF) Update

R. Marion provided an update on support provided to the GPF during their AGM. Overall, it was noted that the experience was a valuable opportunity to support good governance practices and to share Pickleball Canada's expertise.

Operations Report and Discussion:

The Board reviewed the Operations Report, noting highlights and key updates.

- **Nationals Announcement:** likely to come in the following week, just a few minor details to work through.
- **PTSO Monthly Meetings:** continues to be working very well.
- **Staffing:** staffing will stay the same with some adjustments to where support is given to some areas such as sanctioning tournaments and Nationals.
- **Referees:** clothing packages have been included to try and encourage support, and a new process will soon be in place for a selection process for referees attending Nationals.



Survey on Board Meetings

Carried over from last meeting. L. Bonten reported on the results of the survey for board meeting availability and consensus says mid-day Pacific time works for most.

M. Borgares left the meeting at 5:42pm ET.

New Business

No new business.

In-Camera

No in-camera session occurred during this meeting

Closing Comments

R. Marion thanked everyone for attending.

Meeting adjourned at 5:45pm ET.

Upcoming Meeting Dates:

February 10, 2026 4pm ET

February 26, 2026 SGM 7pm ET

April 14, 2026 4pm ET

June 9, 2026 4pm ET

June 26, 2026 AGM 7pm ET