



# 2026 Sanctioning Process

## Step by Step Guide

**Step 1:** Review the [sanctioning requirements](#) on the Pickleball Canada website and determine the appropriate sanctioning tier for your tournament.

**Step 2:** Go to [Pickleball.com](#) and the tournaments tab and select create a tournament on the platform. Enter all the events and formats in your tournament page and ensure compliance with sanctioning requirements and GPF rulebook.

**Step 3:** Apply for the Pickleball Canada Sanctioning/endorsement through the [Pickleball.com](#) tournament page.

**Step 4:** A **letter of support** from your Provincial/Territorial Organization is required for your sanction application. Please reach out to the Provincial Pickleball Organization in the province where your tournament will be held to obtain the letter and submit it with your application.

**Step 4:** Complete the [Sanctioned Tournament Application Form](#), selecting the correct tier category. Applications must be submitted **at least 3 weeks prior to registration opening**.

The form includes a checkbox to apply for the **Sanctioned Tournament Subsidy**. If “Yes” is selected, you must meet all subsidy requirements outlined in the application.

**Step 5:** Obtain sanctioning approval from Pickleball Canada’s Director of Competitions

**Step 6:** Connect with the Director of Competitions (via email or video call) to review tournament details and address any questions regarding the sanctioning/subsidy process or tournament format.

**Step 7:** Open tournament registration.

**Step 8:** Arrange a follow-up meeting or email exchange with the Director of Competitions to review format, rules, logistics, including shipping requirements and the involvement of National Sponsors, if applicable for the subsidy program.

**Step 9:** Deliver the tournament.

**Step 10:** If you selected “Yes” to be considered for the Pickleball Canada subsidy, submit the [Post-Tournament Sanctioned Subsidy Report](#) within **90 days** of the event.

**Step 11:** Pickleball Canada processes and issues the subsidy payment, if applicable.