Meeting of the Board of Directors
Tuesday, August 12, 2025
Via Video Conference
MINUTES

ATTENDEES			
BOARD MEMBERS			
Marion, Ronald	Present	Caroline Butchey	Present
Baril, Alexandre	Present	Michelle Davey	Present
Biss, Geoffery	Regrets	Grenon, Luc	Present
Bonten, Laurie	Present	Harris, Matthew	Present
Borgares, Mark	Regrets	Kealey, Joanne	Present
Briggs, Alden	Present	Pattenden, Wendy	Present
STAFF			
Barry Petrachenko		Present	
Elizabeth Werner		Present	

R. Marion called the meeting to order at 7:04 pm ET.

Chair's Opening Comments
R. Marion mentioned it is a packed agenda and offered to follow up via email if Directors require any further information on the topics discussed.

Opening Business
Adoption of the Agenda

Motion:
That the agenda of the August 12, 2025 meeting of the Pickleball Canada Board of Directors be approved.
(L. Bonten/ A. Briggs)

No discussion.
Motion carried.

NOTE: Action Items appear in Green Font

Declaration – Conflicts of Interest
No Conflict of Interest was declared.

Approval of Prior Meeting Minutes – June 10, 2025
The draft meeting minutes, circulated to the meeting, were reviewed.

Motion:
That the minutes of the June 10, 2025 meeting of the Pickleball Canada Board of Directors be approved as amended.
(L.Grenon/ A. Briggs)

A. Briggs clarified that the minutes should be amended to state Eileen McClean who has been recognized for the hard work she has completed in Alberta increasing the membership of the St. Albert pickleball club 300 to 1000.
Motion carried.

Approval of Prior Meeting Minutes – June 26, 2025

Motion:
That the minutes of the June 26, 2025 meeting of the Pickleball Canada Board of Directors be approved.
(L. Bonten/ A. Briggs)

No discussion.
Motion carried.

Business Arising from Previous Meeting
B. Petrachenko reported that the only action item from the June 10th Board of Directors meeting was that staff was to ensure that an annual notice be prepared for the NPAC annually outlining the GST/HST issues, which is currently being developed.

Board, Governance and Policy Items.

Motion:
That the meeting move to an in-camera session.
(W. Pattenden/ L. Bonten)

No discussion.
Motion carried.

Motion:
That the meeting return from the in-camera session.
(C. Butchey/ L. Bonten)

No discussion.
Motion carried.

NOTE: Action Items appear in Green Font

Motion:
That the resignation of Director Geoffrey Biss be accepted by the Pickleball Canada Board.
(C. Butchey / M. Davey)

No discussion.

Motion carried.

Motion:
That, in accordance with Bylaw 4.15, Gina Iandiorio be appointed as Director to fill a vacancy on the Board until the June 2026 Annual General Meeting.
(W. Pattenden/ L. Bonten)

No discussion.

Motion carried.

Board Committee Assignments.

Motion:
That the Board Committee Assignments be approved for the 2025-26 year.
(C. Butchey/ L. Bonten)

C. Butchey will be moved to the Finance Committee and G. Iandiorio will be placed on the Governance SC Safe Sport and Governance SC Policy.

Motion carried.

Governance/Policy Items

Abuse Prevention / Complaints and Discipline Policy

Each policy was circulated to the Board prior to the Board of Directors meeting. A finalized version of these policies should be in place by Fall, ahead of the 2026 Sport Canada funding applications.

Motion:
That the Abuse Prevention /Complaints and Discipline Policy to be referred to the Governance Committee for further amendments and finalization to be returned to the board for October 14th for decision.
(M. Davey/ A. Briggs)

No discussion.

Motion carried.

Recommendations of the Nominations Committee

Motion:
That recommendations received from the Nominations Committee be referred to the Governance Committee for review.
(A.Briggs / L. Bonten)

No discussion.
Motion carried.

Amendment to Bylaw to extend term of Directors.

Motion:
That the proposal to amend the Bylaw to extend the terms of the Directors be referred to the Governance Committee for review.
(L. Bonten/ L. Grenon)

It was noted that, should this amendment be brought forward as a recommendation of the Governance Committee, a Special General Meeting will be required in the Fall of 2025 for the membership to consider the amendment and to allow for proper preparation time for the election process at the Annual General Meeting in June.
Motion carried.

Governance Protocol
R. Marion reviewed the Governance Protocol as circulated in the meeting materials.

Planning Item – Purpose Statement Review
R. Marion reviewed the purpose as stated in the articles of continuance and its restricted scope as it will need to be amended to be consistent with the organization.

Finance Report
L. Grenon reviewed his report. Please refer to his report.

Motion:
That the Finance Report be received by the Board of Directors.
(A.Briggs/ C. Butchey)

It was agreed that a Cash Flow Analysis will be provided in the next financial report to the Board of Directors.
Motion carried.

Operations Report

B. Petrachenko reviewed the Operations Report through July 2025. It was reported that, effective September 1, 2025, all sanctioned tournaments with registration not yet opened will utilize DUPR as their sole rating system and the CTPR will be discontinued. The draft Terms of Reference of the National Pickleball Advisory Council has been reviewed with the PTSOs and is brought forward to the Board for their consideration.

Motion:

That the National Pickleball Advisory Council Terms of Reference be approved as recommended by the PTSOs at the July 2025 NPAC meeting.
(L. Bonten/ A. Briggs)

No discussion.

Motion carried.

New Business

R. Marion requested input on the topic of holding an in-person Board Meeting, possibly around the 2026 National Championships.

Action: B. Petrachenko along with Staff and L. Bonten assistance will develop possible topics for such a meeting.

Closing Comments

R. Marion thanked everyone for attending and is looking forward to the coming year.

Motion:
That the August 12, 2025 Board of Directors meeting be adjourned.
(C. Butchey/ A. Briggs)

Meeting adjourned at 9:38pm ET.

Upcoming Meeting Dates:

October 14, 2025 7pm ET
December 9, 2025 7pm ET
February 10, 2025 7pm ET
April 14, 2025 7pm ET

NOTE: Action Items appear in Green Font