



**Meeting of the Board of Directors
Tuesday, June 10, 2025
Via Video Conference
MINUTES**

ATTENDEES			
BOARD MEMBERS			
Vollmin, Val	Present	Merritt, Bryan	Present
Borgares, Mark	Present	McClellan, Eileen	Present
Briggs, Alden	Present	Pattenden, Wendy	Regrets
Emery, France	Present	Perfetti, David	Present
Grenon, Luc	Present	Rychlicki, Brian	Present
Hamilton, Rod	Present	Sagal, Steven	Present
Marion, Ronald	Present	Ratcliffe Hood, Heather	Regrets
Biss, Geoffrey	Regrets		
STAFF			
Barry Petrachenko		Present	
Elizabeth Werner		Present	
Terri Boizard		Present	

V. Vollmin called the meeting to order at 7:02 pm ET.

Chair's Opening Comments

NOTE: Action Items appear in **Green Font**



V. Vollmin recognized this is the current board's last meeting and thanked the group and for their hard work with special mention of Eileen McClean who has been recognized for the hard work she has completed in Alberta increasing the membership of the St. Albert pickleball club 300 to 1000.

Adoption of the Agenda

Motion:

That the agenda of the June 10, 2025 meeting of the Pickleball Canada Board of Directors be approved.

(A. Briggs/ R. Marion)

No discussion.

Motion carried.

Declaration of Conflict of Interest

No Conflict of Interest was declared.

Approval of Prior Meeting Minutes – April 8, 2025

The draft meeting minutes, circulated prior to the meeting, were reviewed.

Motion:

That the minutes of the April 8, 2025 meeting of the Pickleball Canada Board of Directors be approved as amended.

(A. Briggs / E. McClean)

R. Marion clarified that the minutes should be amended to state that the financial statement was approved and the President and Treasurer were authorized to sign it.

Motion carried.

3. Business Arising from Previous Meeting

B. Rychlicki provided a follow-up on the previous meeting regarding the expectation for PTSOs to pay GST/HST. R. Hamilton noted that the current package includes an explanation of this requirement.

A. Briggs inquired whether PTSOs will be directly notified of this information, as some may be unaware of the expectation. In response, B. Petrachenko advised that this information has been presented and discussed at an NPAC meeting.

Discussion ensued regarding whether this payment is retroactive. It was noted that an expert opinion may need to be sought, as this could have important implications for directors.

Action: T. Boizard to notify NPAC every year on the gst/hst details.

Board, Governance and Policy Items:

4.1 Standing Committee – Finance and Risk

R. Hamilton reviewed three items; Insurance Claim Summary, Finance Report and the Revised 2025 Budget.

4.4 Insurance Update

NOTE: Action Items appear in Green Font



The May 2025 Claims Summary was provided in the package and R. Hamilton recommends this summary of claims be brought the Board of Directors meeting every six months.

Waivers and the duration such items should be maintained in a filing system were discussed with a suggestion from R. Hamilton to ask our insurance broker for their thoughts.

Action: T. Boizard to ask insurance broker on the waiver filing protocols.

Motion:

That the Finance Report be presented and received.

(L. Grenon / A. Briggs)

No discussion.

Motion carried.

Motion:

That the Revised 2025 Budget be approved.

(A. Briggs / L. Grenon)

No discussion.

Motion carried.

4.5 Standing Committee – Governance

W. Pattenden reviewed the Governance Report and highlighted the hard work the Nominations Sub-Committee has undertaken and recognized both R. Marion and E. McClean.

There is a conflict for the next governance committee meeting as it falls on the same day as the AGM, cancellation or rescheduling will be required.

4.6 Board Confidentiality Statement

R. Marion presented a revised confidentiality statement for board members.

Motion:

That the new version of the Confidentiality Statement be approved.

(R. Marion / A. Briggs)

The discussion included comparisons to the previous version, which was viewed by some as more cumbersome. Questions were raised about the need for a new version, and members discussed the importance of ensuring all board members understand their roles and the critical nature of confidentiality. The background and rationale for a confidentiality statement were reviewed and acknowledged.

Motion carried.

4.7 Nominations Sub-Committee

R. Marion provided a verbal report on the final outcomes of the 26 applicants received: 7 were recommended, 17 were deemed qualified, and 2 withdrew. The committee's recommendations to enhance the nomination committee's

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processes will be forwarded to the Governance Committee for future consideration. R. Marion thanked B. Merritt for his matrix evaluation spreadsheet as it was a valuable tool to have.

V. Vollmin inquired whether letters had been sent to all nominees and requested feedback on the process. R. Marion confirmed that all candidates received a letter indicating whether they were recommended or qualified and were also given the opportunity to withdraw their name at that time. The letters also included a request for a 150-word Executive Bio for publication on the website. All but one candidate provided executive bios.

4.8 Sport Integrity Policy Update

An updated Abuse Prevention Policy has been included in the package.

Motion:

That the Abuse Prevention Policy be approved on an interim basis upon review of the Governance Committee with the report being filed by August 2025 Board Meeting.

(V. Vollmin / A. Briggs)

R. Marion recommended this policy go through the governance committee as there were definitions that could be looked at more closely and details needed more time to consider.

The group suggested to put a timeline on the policy for the Governance Committee to review at their next meeting to dive into the finer details.

Motion carried.

5. Operations Report

B. Petrachenko reviewed the Operations Report.

Highlights provided were the NPAC has agreed the current structure is good, work is underway for the PCNS Work Group, Ambassador Program is receiving huge feedback with special note to E. Werner for creating the program, the coaching program and Tennis Canada is making strides, sponsorship has been enhanced by connecting people.

W. Pattenden noted they have seen an uptake since the Ambassador Program began on their social media.

Closing Comments

V. Vollmin made a final thanks to the group and mentioned the exciting times that are ahead for pickleball!

Meeting adjourned at 8:39pm ET.

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