



June 26, 2025, ANNUAL GENERAL MEETING (AGM) ELECTION OF DIRECTORS

CALL FOR NOMINATIONS

What is Pickleball Canada?

1. Pickleball Canada is the national not-for-profit governing organization for the sport of pickleball in Canada.

How is the Board of Directors structured?

2. The current bylaws include twelve (12) elected Directors. When vacancies within the group occur mid-year, the Board may appoint a qualified individual to fill the vacancy until the next Annual Meeting of Members.

How many positions are up for election?

3. There are currently six (6) positions available for a two (2) year term.

Responsibilities

4. The Directors have the responsibility for setting direction, establishing policy, and overseeing the activities of the organization. More specifically, Directors must:
 - a. Support the objectives of the organization.
 - b. Attend meetings of the Board and actively participate in decision-making.
 - c. Be an advocate for the organization.
 - d. Serve on at least one (1) Board Standing Committee or Sub-Committee
 - e. Read and understand the financial statements and otherwise assist the Board in fulfilling its fiduciary responsibility.
 - f. Fulfill the duties of care, obedience, and loyalty to the organization, as a Director of a National Organization.
 - g. Participate in regular assessments to improve Board performance.
 - h. Participate in strategic planning activities.
 - i. Avoid conflicts of interest with themselves and/or the organization.
 - j. Participate in the organization's conferences and meetings.

Time Commitment

5. Pickleball Canada holds an average of eleven (11) meetings of the Board per year – with most meetings held electronically (e.g., zoom (teleconference)).
6. Directors are expected to serve on at least one (1) Standing or Sub- Committee and attend up to four (4) such committee meetings per year. There may be additional committee(s) work as required.

Term of Office

7. Directors serve a term of two years.

Eligibility

8. To be eligible for election as a Director, an individual must:
- Be eighteen (18) years of age or older;
 - Be a resident of Canada for the purposes of the *Income Tax Act*;
 - Have the power under law to contract;
 - Have not been declared incapable by a court in Canada or in another country; and
 - Not have the status of bankrupt.

Ineligibility

9. The following individuals and Members cannot be nominated or elected as a Director and, if a current Director fills any of the roles below, the Director's position will be vacated:
- Any employee of the Corporation for the duration of their employment and one (1) year after termination of their employment.
 - Any individual who is hired to perform specific work for the Corporation, either individually or as a partner, associate, board member or shareholder of a corporation for the duration of the specific work and one (1) year after delivery of the work.
 - Any individual who is an employee, officer or director of any pickleball organization at the national, provincial or territorial level, except if that individual has filed with the Corporation's Nominations Committee a written undertaking of their intention to resign as an employee, director or officer of that organization within seven (7) days of their election as a Director of the Corporation.
10. Directors must also adhere to all of Pickleball Canada's policies, including the Screening Policies, which includes obtaining a Criminal Record Check. Following election, Directors have thirty (30) days to comply with the screening procedures.

How will Board members be selected?

11. Directors are elected in accordance with Pickleball Canada's By-laws (i.e., during a Meeting of the Members).

What qualifications are needed to be a Director?

12. Directors must possess most of the following General Attributes and more than one of the Specific Skills:
- General Attributes:
 - Knowledge of sport
 - Team Player
 - Board experience
 - Business acumen
 - Leadership
 - Specific Skills:
 - Accounting and finance
 - Entrepreneurship
 - Legal
 - Sponsorship and Fundraising

- v. Human Resource Management
- vi. Strategic Change Management
- vii. Marketing and Communications
- viii. National Sport Perspective
- ix. Partner Relations

Nominations

13. All individuals wishing to run for a position as a Director, including any current Director, must complete and sign a **Nominee Application Form** and submit it to the Nominations Committee along with a **letter of intent** and a **résumé** outlining the nominee's qualifications, successes, and work and volunteer history. Nominees may further submit:

- **Information** describing what the nominee would like to do to further the objectives of Pickleball Canada – this material may be as detailed or specific as the nominee desires
- A **biography** of the nominee (maximum 300 words)
- **Testimonials** from other organizations or other individuals

14. The Nominations Committee will conduct due diligence by reviewing the nominee's qualifications, the required skills and attributes, potential conflict of interests or other significant matters which would preclude the nominee from successfully fulfilling the duties of a Director.

15. As per Bylaw 4.5, any nomination of an individual for election as a Director will:
a. Include the written consent of the Nominee by signed or electronic signature.

What is the deadline for submitting 2025 Nominee Applications?

16. Nominee Applications must be submitted by **May 27, 2025, at 4:00pm (EDT)**.