

Motions in Italics

Action Items in green font



PICKLEBALL CANADA ORGANIZATION
("PCO" or "Pickleball Canada")
MINUTES OF ANNUAL MEETING
Reported by Jacqueline Clarke, Secretary
Wednesday JUNE 28, 2023, 6:00 PM, EST

Zoom: <https://us06web.zoom.us/j/88110235149?pwd=aWZVYXdTV1pLZmY4WUQwdWpiVi9>
[SQT09](#)

ATTENDEES			
BOARD MEMBERS			
Alan Thomson	Yes	Karen Rust	Yes
Cynthia Clark	Yes	Leigh Bradwell	Yes
Daphne Reid	Yes	Pat Morrison	Yes
Dave Best	Regrets	Peter Milovanovic	Yes
Deanna Christie	Yes	Peter Walker	Suspended
France Emery	Yes	Robert Hogue	No
Jacqueline Clarke	Yes	Rose Sawatzky	Yes
STAFF			
Carla Anderson, PCO Executive Director			Yes
Katilyn Green, PCO Project Coordinator			Yes
INVITED GUESTS			
Bruce Deep, Auditor, Ouseley Hanvey Clipsham Deep LLP			Yes
Jason Robinson, Parliamentarian			Yes
Pauline Dion-Rowlatt, translator (English/French)			Yes
Robin Witty, Sport Law			Yes
GENERAL MEMBERS			
See Appendix A			

1. Call to Order (J. Robinson)

- Meeting called to order at 6:15pm EST.

2. Review Rules & Procedures (J. Robinson)

- J. Robinson clarified that recording of the Annual Meeting is for minute-taking purposes for accuracy.
- J. Robinson confirmed that only members who are present when quorum is declared will be allowed to vote.
- J. Robinson reminded all in attendance of PCO's conflict of interest by-law and requested any with a conflict of interest to declare at this time.
 - Chris Harris – holds the broadcast rights for Pickleball Nationals. J. Robinson indicated that this does not seem to relate to any of the business on the agenda/being voted on.

3. Determination of Quorum (J. Robinson)

- J. Robinson declared Quorum achieved (10 minimum per PCO by-laws)

Approval of the agenda (J. Robinson)

- C. Duchesne requested that the dismissal of the Executive be added to the agenda. The Chair indicated that this motion was previously submitted by D. Reid but was already denied by the Board as the request was not submitted within the required timeline per PCO by-laws.
- C. Anderson confirmed that Notice of the AM was given on May 24th.
- N. Earl objected to the agenda as posted.
- *Dawn ? moved to approve the agenda as circulated, M. Bourgeois, no discussion, carried.*
 - *R. Witty indicated that 282 voting members were confirmed at time of quorum, with proxies - 292 total number of votes.*

4. Introduction and Opening Remarks (P. Milovanovic)

- Addressed at the beginning of the meeting.

5. Approval of the May 31, 2022, Annual Meeting Minutes & June 6, 2023 Special Meeting Minutes (J. Robinson)

- K. Rust clarified that there are penalties for early termination of the NCCP agreement with Tennis Canada.
- J. Parrot reiterated the omissions/errors he provided via email to P. Milovanovic.
- The Chair directed the Secretary to include K. Rust's clarification in both the 2022 and 2023 minutes.
- Minutes of May 31 Annual Meeting with corrections as noted approved by unanimous consent.
- Minutes of June 6th Special General Meeting approved by unanimous consent.

6. Message from the President (P. Milovanovic)

- P. Milovanovic provided an update on PCO's activities and accomplishments in 2022/23.

- He informed members that he will not be serving a second term.

7. Presentation of the 2022 Audited Financial Statements (B. Deep)

- B. Deep reviewed the Financial Statements.
- Several questions from D. Thomson:
 - Has the investment policy been followed with regards to the cash component? K. Rust addressed – yes.
 - Frequency of transfers from accounts receivable for Trekkie? K Rust addressed - transferred every month.
 - How much of the professional fees are audit versus legal for the by-laws issue? B. Deep indicated that \$6,000 is for the audit. K. Rust indicated that all invoices from Sport Law are reviewed and approved. Additional information would need to be requested from Sport Law to identify the fees specifically related to the by-law issue (for which there would be a charge).
 - “Organization” is misspelled in the first line of the Notes.
 - Is the deferred revenue (included as PCNS development fees) the money that’s being billed to larger clubs and set aside for future development of PCNS. K. Rust addressed – yes.
 - What funding is PCO getting?
 - Have the commitments and contingencies been adequately addressed? K. Rust addressed – yes, per accounting standards.
- Several questions from W. Knecht:
 - Is it possible to estimate the legal fees? K. Rust – would be difficult because there are other legal items besides the by-law issue that would be included in legal fees from Sport Law.
 - The annual revenue does not seem to be what should be reflected based on the number of members. K. Rust addressed – membership fees for the last three months of the year are deferred.
 - Why is the 2022 PCNS special levy shown as deferred? K. Rust addressed – per the accounting principle, revenue recognition.

8. Appointment of Auditors for 2023 (K. Rust)

- *K. Rust moved to appoint Ouseley Hanvey Clipsham Deep LLP, Chartered Professional Accountants as auditor of Pickleball Canada for the year ending December 31, 2023, seconded by J. Flamen. No discussion. Carried*

9. Report of the Nominations Committee (D. Best)

- Nine of 13 Board positions are vacant as of June 28, 2023.
- Seventeen nominees filed their applications by the deadline.
- Each nominee gave their speech.

Motions in Italics

Action Items in green font

10. Election of Directors (J. Robinson)

- Voting completed after six ballots.
 - Elected for 2-year term:
 - Val Volmin
 - Brian Rychlicki
 - Eileen McClean
 - Bev Walker
 - Bryan Merritt
 - David Edwards
 - Rod Hamilton
 - Elected for 1-year term:
 - Jason Mohrbutter
 - Steven Sagal

11. Adjournment

- J. Robinson declared the meeting adjourned at 9:49pm EST.

Motions in Italics

Action Items in green font

Appendix A: General Members

TBC

DRAFT