



**PICKLEBALL CANADA - May 31<sup>st</sup>, 2022, ANNUAL GENERAL MEETING (AGM)  
ELECTION OF DIRECTORS  
CALL FOR NOMINATIONS**

**What is Pickleball Canada?**

1. Pickleball Canada is the national not-for-profit governing organization for the sport of pickleball in Canada.

**How is the Board of Directors structured?**

2. The Board of Directors consists of thirteen elected (13) Directors and five appointed (5) Regional Directors. When vacancies within the group of 13 occur mid-year, the Board may appoint a qualified individual to fill the vacancy until the next Annual Meeting of Members.

**How many positions are up for election?**

3. As per the chart on page 4 of this document, there are eight (8) positions available, with six (6) positions for a two (2) year term, and two (2) positions for a one (1) year term, as well as five appointed (5) Regional Directors. The five (5) Regional Directors positions are not elected at the AGM; these positions are filled through appointments by the regions (See Chart below).

**Responsibilities**

4. The Directors have the responsibility for setting directions, establishing policy, and overseeing the activities of the organization. More specifically, Directors must:
  - a. Support the objectives of the organization.
  - b. Attend meetings of the Board and actively participate in decision-making.
  - c. Be an advocate for the organization.
  - d. Serve on at least one (1) Board Committee
  - e. Read and understand the financial statements and otherwise assist the Board in fulfilling its fiduciary responsibility.
  - f. Fulfill the duties of care, obedience, and loyalty to the organization.
  - g. Participate in regular assessments to improve Board performance.
  - h. Participate in strategic planning activities.
  - i. Avoid conflicts of interest with themselves and/or the organization.
  - j. Participate in the organization's conferences and meetings.

**Time Commitment**

5. Pickleball Canada holds an average of eleven (11) meetings of the Board per year – with most meetings held electronically (e.g. zoom, teleconference).
6. Directors are expected to serve on at least one (1) committee and attend up to four (4) such committee meetings per year. There may be additional committee(s) work as required.

### **Term of Office**

7. Directors serve a term of two years with the maximum number of terms being 4, for a total of 8 years.

### **Eligibility**

8. To be eligible for election as a Director, an individual must:
  - a. Be eighteen (18) years of age or older;
  - b. Be a resident of Canada for the purposes of the *Income Tax Act*;
  - c. Have the power under law to contract;
  - d. Have not been declared incapable by a court in Canada or in another country; and
  - e. Not have the status of bankrupt.
9. The following persons are disqualified from being a Director:
  - a. A person who has not met the requirements of the Corporation's screening policy, as posted on the organization's website;
  - b. A person who is a paid employee, consultant, contractor or independent contractor of the Corporation, any of its Members, or any organization providing services to or on behalf of the Corporation, and one (1) year after;
  - c. A person in a conflict of interest as determined by the Corporation's policies relating to conflict of interest.
10. Directors must also adhere to Pickleball Canada's Screening Policies, which includes obtaining a Criminal Record Check. Following election, Directors have thirty (30) days to comply with the screening procedures.

### **How will Board members be selected?**

11. Directors are elected in accordance with Pickleball Canada's By-laws.

### **What qualifications are needed to be a Director?**

12. Directors must possess a majority of the following General Attributes and more than one of the Specific Skills:
  - a. General Attributes:
    - i. Knowledge of sport
    - ii. Team Player
    - iii. Board experience
    - iv. Business acumen
    - v. Leadership
  - b. Specific Skills:
    - i. Accounting and finance
    - ii. Entrepreneurship
    - iii. Legal
    - iv. Sponsorship and Fundraising
    - v. Human Resource Management
    - vi. Strategic Change Management
    - vii. Marketing and Communications
    - viii. National Sport Perspective

13. For the upcoming 2022 election, Pickleball Canada and the Nominations Committee are searching especially for individuals who have the following skill sets: Accounting and Finance, Sponsorship, Marketing and Communications, Legal, Partner Relations.

#### **Nominations**

14. All individuals wishing to run for a position as a Director, including any current Director, will be subject to nomination which requires the submission of a signed **Nominee Application Form** and supporting materials by the application deadline.

15. The Nominations Committee will conduct due diligence by reviewing the nominee's qualifications, the required skills and attributes, potential conflict of interests or other significant matters which would preclude the nominee from successfully fulfilling the duties of a Director.

16. **As per Bylaw 4.5**, any nomination of an individual for election as a Director will:  
a. Include the written consent of the Nominee by signed or electronic signature.

17. Each Nominee must complete and sign a **Nominee Application Form** and submit it to the Nominations Committee along with a **letter of intent** and a **résumé** outlining the nominee's qualifications, successes, and work and volunteer history. Nominees may further submit:

- **Information** describing what the nominee would like to do to further the objectives of Pickleball Canada – this material may be as detailed or specific as the nominee desires
- A **biography** of the nominee (maximum 300 words)
- **Testimonials** from other organizations or other individuals

#### **What is the deadline for submitting 2022 Nominee Applications?**

18. Nominee Applications must be submitted by **May 24, 2022, at 3:00pm (EDT)**.

#### **Applications must be emailed to:**

[nominating.committee@pickleballcanada.org](mailto:nominating.committee@pickleballcanada.org)

### As per Point #3 - Pickleball Canada – Directors and Terms

<b>Director</b>	<b>Elected or Appointed</b>	<b>Term Expires</b>
Karen Rust, President	Elected 2021	May 2023
Peter Milovanovic, VP Operations	Appointed 2021	May 2022 (willing to stand for election)
Deanna Christie, VP Sport	Appointed 2021	May 2022 (willing to stand for election)
Sue Arndt, Treasurer	Appointed 2021	May 2022 (will not be standing for re-election)
Dave Best	Elected 2021	May 2023
Cara Button	Elected 2021	May 2023
Tony Casey	Elected 2018	May 2022 (will not be standing for election)
Cynthia Clark	Appointed 2021	May 2022 (willing to stand for election)
Robert Hogue	Elected 2021	May 2023
Bryna Kopelow	Elected 2020	May 2022 (willing to stand for re-election)
Rose Sawatzky	Elected 2021	May 2023
Karen Wallace	Elected 2017	May 2023 (will not be completing the 2nd year of her term)
Vacant		May 2023
<b>Regional Directors</b>	<b>All Appointed by Region</b>	<b>Appointment Date</b>
Pat Morrison	Atlantic	February 2020
France Emery	Québec	November 2020
Gail Prior	Ontario	July 2021
Vacant	Prairies, Northwest Territories & Nunavut	
Jacqueline Clarke, Secretary	British Columbia & Yukon	January 2022 (willing to stand for election by the membership)