

Annual General Meeting of the Members of  
**PICKLEBALL CANADA ORGANIZATION**  
("Pickleball Canada" or the "Corporation") held via  
UberConference on Tuesday, June 16, 2020 at 3:00 PM  
(Pacific time).

Phone in number 1-416-639-2409

**Board Members:**

Richard Chambers	Tony Casey	Carolyn Stevens
Kirk Jensen	Bill MacGregor	Pat Morrison
Karen Wallace	Bryna Kopelow	
Regrets – Marcel Lemieux		

**General Members:**

Doug Thomson	Helen Thomson	Allan Carpentier
Karen Rust	Janet Bradshaw	Rhonda Stoner
Rod Williams	Jim Parrott	Kevin Rogers
Reg Lakeness	Deanna Hanes	Robert Hogue
Manon Lussier	Lisa Weir	Fiona MacGregor
Jeff Rooney	Daryl Edmundson	Luc Germain
Walter Knecht	Alan Thomson	Bev Walker
Anne Evans	Lori Haukaas	

a) **CALL TO ORDER AND APPOINTMENT OF SECRETARY**

At 3:00 PM. (Pacific time), Richard Chambers, President of the Corporation, calls the meeting to order.

President:

**"Welcome to the Annual General Meeting of the Members of Pickleball Canada. We'll start off with the formal business portion of the meeting and**

**upon its completion we will have brief presentations to update Members on a number of important items."**

**"For the purposes of this meeting, unless I otherwise state, when I refer to Members, I am referring to the members of Pickleball Canada. I also welcome any guests who may be on the call."**

**"The meeting will now come to order, and I will request Karen Wallace to act as Secretary of the meeting. My name is Richard Chambers, Interim President of Pickleball Canada and I will act as Chair of the Meeting."**

**"I thank each of you for taking the time to attend today's Meeting. The Board sincerely appreciates your interest in the affairs of Pickleball Canada."**

**"The only item of business requiring a vote - election of Directors - has already been voted on by Members using the Voting Instruction Form provided as part of the AGM material which was posted on the Pickleball Canada website and communicated to Members via the Website, social media, the Pickleball Scoop newsletter, Committee meetings and discussions."**

**"Each member was entitled to one vote per person."**

**"During the formal part of the Meeting, any Member with a question on a specific item of business is welcome to ask it at the end of the formal part as all phones will be muted to prevent any background noise. They will all be unmuted at the end of the formal session."**

**"Please note that only Members are entitled to speak in connection with the formal items of business to be dealt with today."**

**"When asking a question, I request that in order to assist in correctly recording the proceedings, you state your full name."**

President:

**"The notice calling this meeting, items to be acted upon and voting information form were posted to the Pickleball Canada website."**

**"I now table before the Meeting, the Notice of Annual General Meeting of Members and Items to be Acted Upon - the Agenda, the Voting Information Form and the Fiscal 2019 Financial Statement that will be reviewed and discussed later in the Meeting."**

**b) DETERMINATION OF A QUORUM**

President:

**"Pursuant to the by-laws of Pickleball Canada, a quorum for the transaction of business at this meeting is at least ten (10) persons in attendance, each being a Member."**

**"There are electronically present at this meeting at least ten registered Members."**

**"This will be filed with the records of this Meeting."**

**c) APPOINTMENT OF SCRUTINEER**

President:

**"Doug Thomson has acted as Scrutineer for the voting and will act as Scrutineer for the meeting."**

d) **APPROVAL OF AGENDA**

President:

**“The Agenda was provided with the Notice of Meeting and has been previously tabled.”**

e) **DECLARATION OF ANY CONFLICTS OF INTEREST**

President:

**“As there are no matters to be voted on at this meeting, no declarations of conflicts of interest are needed.”**

President:

**"As notice of the Meeting has been given and a quorum is present, I declare the Meeting as regularly called and properly constituted for the transaction of business."**

f) **MINUTES OF LAST MEETING**

President:

**"The minutes of the last annual meeting of Members held on June 16, 2018 are available for inspection. We will dispense with the reading of the minutes of the last annual meeting of Members and adopt them."**

g) **AUDIT**

President:

**“It should be noted that the Corporation has not had its statements audited as required by its Bylaws and current Sports Canada funding eligibility. These criteria remain under review by Sports Canada and until the current**

requirement for an audit is clarified, the high cost of audited statements, estimated to be \$10,000 per year, has been deferred. This could be reduced if Sports Canada reduced the requirement from an Audit to a "Review" engagement."

h) **RECEIPT OF THE UNAUDITED FINANCIAL STATEMENTS**

President:

"The unaudited financial statements for the fiscal year ended December 31, 2019 have been approved by the Board of Directors as required by its Bylaws. I am now sharing on my screen these financial statements. These statements showed that for the 2019 year, there was \$127,000 of Revenue, and \$81,000 of Expenses for a Net Excess of \$46,000 for the year and accumulated Net Assets of \$154,000. This surplus, accumulated over the last nine years, was budgeted in 2020 for utilization in programs for the Members and the sport's development. The revised budget for 2020, adjusted for the effects of Covid-19, will be discussed in the Member's update after the formal part of this meeting is completed.

Any questions with respect to these statements will be answered at the end of this formal part of the meeting."

"I direct the Secretary to file, with the minutes of the Meeting, a copy of the December 31, 2019 unaudited financial statements of the Corporation. I shall consider the unaudited financial statements received by the Members as submitted to the Meeting."

i) **ELECTION OF DIRECTORS**

President:

**“It is now in order to proceed with the election of the Directors for the ensuing year; however, I would like to make a few comments before doing so.**

**The maximum number of Board members is specified in the Bylaws at eighteen (18) of whom thirteen (13) are to be elected by the Members at large and five (5) of whom are to be elected or appointed by their designated Region.**

**The Nominating Committee established pursuant to our Bylaws is charged with seeking, vetting and nominating appropriate candidates for Board positions. Based on personal contacts and qualified candidates stepping forward, one new candidate on this year’s ballot has been nominated. As previously communicated, the Bylaws (as posted on our website) fix a deadline of seven days prior to the AGM by which Members of the Corporation must submit director nominations to the Corporation prior to any annual meeting of Members and sets forth the information that a Member must include in the notice to the Corporation. I advise that no such Notices have been received by the Corporation either before or after the deadline.**

**With the resignations of Jim Parrott and Kelli McRobert subsequent to the posting of the Notice of the AGM, the Board of Directors currently consists of eight (8) continuing elected or appointed directors of whom six (6) are not currently subject to election or re-election by the Members. The remaining two (2), comprised of: Carolyn Stevens and Tony Casey are hereby nominated for another two-year term as Board members. In addition, one (1) candidate, Bryna Kopelow, is nominated for an initial two-year term. In addition, subsequent to the posting of the Notice of Meeting, Kirk Jensen was appointed by the Prairie region as its Board representative. The by-laws of the Corporation allow for the appointment of additional persons by the Board to fill vacancies between Annual General meetings.**

**To summarize, the following persons have been nominated for the position of director of the Corporation to hold office for a period of two years until the second subsequent Annual General Meeting of the Members of the Corporation:**

**Carolyn Stevens**

**Tony Casey**

**Bryna Kopelow**

**As nominations have closed and the voting on this motion has occurred pursuant to the Voting Instruction Form and all such nominations have been approved pursuant to that voting, I declare them elected.**

**I would like to thank the directors for agreeing to stand for election and for overseeing the affairs of the Corporation.**

**I would also like to sincerely thank those Directors who are not continuing, namely Jim Parrott, Kelli McRobert, Garry Wolfe, Doug Thomson, Jean-Martin Verreault and Alan Thompson for their tremendous service to Pickleball Canada over their terms as Directors. Thanks for your tireless hours of service and your commitment to continued involvement with Pickleball Canada at a committee level.**

**The Board of Directors going forward consists of:**

**Those elected by the Members: Richard Chambers, Karen Wallace, Bill MacGregor, Carolyn Stevens, Tony Casey, Bryna Kopelow, and,**

**those appointed by their Region: Marcel Lemieux, Pat Morrison, Kirk Jensen."**

**j) CONCLUSION OF MEETING**

President:

**"We now have completed the formal business of this Meeting. I'll unmute the phones and ask if anyone has any general questions or comments that pertain to the formal business of the meeting?"**

Question/clarification was requested regarding the \$50K in the budget for restricted assets. **President provided clarification.**

**As there is no further formal business to be brought before the Meeting, I ask that a motion be made to conclude the formal business of Meeting."**

*"My name is Kirk Jensen and I move that the formal business portion of the Meeting be concluded."*

*"My name is Bill MacGregor and I second the motion."*

President:

**"Any opposed?"**

**Hearing none, Carried.**

**I declare the formal portion of the Meeting concluded.**

-----

**“We now have some brief comments as an update for Members pertaining to our plans for the next 12 months. If you have any questions, please unmute your phone to ask them. We’re going to limit this section to 30 minutes to complete this meeting in a timely manner so we can hold a scheduled Board meeting”**

**a. National Sports Organization Funding Eligibility Criteria (based on current criteria that are currently under review by Sports Canada):**

- i. 25 of 28 criteria substantially completed. 9 affiliated provinces/territories. Two provinces/territories joined this year: Yukon and Manitoba. Significant progress on competition criteria. Remaining 3 are: #11--Voice of the Athletes; #21-- audited financial statements (as previously discussed), #23-- Coaching Certification Program, supported by Coaching Association of Canada (CAC)**
- ii. A major step forward in Player Development area with completion of Long Term Player Development plan. Thanks go to Jim Parrott, Pickleball Association of Ontario and the Ontario Trillium grant.**



**b. Membership**

**i. At the end of 2019 there were 21,200 registered members - a growth of 5000 members from 2018 and almost a tripling of the 7500 members in 2017. Final effects of Covid-19 on renewals in 2020 are yet to be determined.**

**ii. Value proposition enhancements achieved or planned include:**

- **Integrated Pickleball Platform (EPIC—Everything Pickleball in Canada)-- a top priority - a membership management system, a content management system and an event management system. As well it will incorporate an officials' and coaches' registry, a rating system and competition software including ladder and league play. This is a complex undertaking to roll out to 9 PTSO and 200+ clubs.**
- **Sponsorships, partnerships and strategic alliances (Onix, Selkirk, Head, Third Shot Sports, Tyrol, Pickleball Depot, Manta, Tennis Canada/Tennis Professionals Assoc., Steve Deakin). Thank-you Jeff Rooney!**
- **Enhancing our relationship with a re-invigorated International Federation of Pickleball. PCO director Tony Casey has been appointed to their Board**
- **Recreation and junior (youth) program development in process.**

Tony Casey provided additional information on the Recreational Pickleball Best Practices Initiative. Anyone interested in participating in this initiative can email Tony at

**[“StrategicPlanning@pickleballcanada.org](mailto:StrategicPlanning@pickleballcanada.org)**

- **Improved insurance coverages and documentation**
- **Enhanced communications via COVID-19 response, guidance and “In This Together” programs; Pickleball Scoop, Facebook, Twitter, Instagram, LinkedIn.**

**c. Operations**

**1. Tournaments**

- a. **30+ sanctioned tournaments and increasing before Covid-19**
- b. **Annual alternating East-West rotation for Nationals - 2021 Bid process to West**
- c. **Regional tournament structure implemented.**

**2. Coaching - National Coaching Certification Program**

- a. **The first two coaching levels have been developed: Community Initiation and Introduction to Competition. Working on a partnership with another National Sports Organization to open the door of the Coaching Association of Canada for recognition of the work done to date. Thank you, Jim Parrott.**

Discussion followed regarding the development of a National Coaching program for Pickleball Canada.

**3. Officiating**

- a. **Made in Canada program rolled out and in the process of implementation thanks to Walter Knecht, his team and Provincial leaders.**

**d. Financial Budget and Current Status (shown on screen)**

- a. **\$50k Restricted “contingency fund” maintained**
- b. **Budgeted revenue of \$67k, expenditures of \$171k, Excess of expense over revenue of \$104k as plan is to invest accumulated surplus in programs to serve Members, subject to further cutbacks as warranted by COVID-19 situation.**
- c. **Still primarily volunteer based. Dues increase to be addressed for 2021 as value proposition increases with lots of notice to be provided. Cannot survive on volunteer labor forever.**

**e. Policy Development**

- a. **As a result of a Board Working Session in June Pickleball Canada’s Statement of Purpose, Core Values and Vision were refined.**
- b. **The following policies were developed in 2019:**
  - **Conflict of Interest**
  - **Concussion Protocol**
  - **Abuse Prevention**

**“Any further questions or comments?”**

Concern was raised and discussion followed regarding lack of representation from Ontario, Quebec and Eastern Canada on the Board of Pickleball Canada.

President:

**moved to adjourn the meeting at 4:00 pm Pacific Time.**